



TRANSCRIPT and TEST SCORES RELEASE AUTHORIZATION

Dear Parent or Guardian,

Part of the admission process is a review of the applicant's current transcripts, report cards, instructor comments, and standardized testing. Please sign and return this form with the completed application to the Menaul School Admission Office.

Student's Name: _____ Date of Birth: _____
Last First Middle

Releasing School: _____

School Address: _____

School Phone: _____ School Fax: _____

Registrar/Admission Name: _____ Registrar/Admission Email: _____

Grades Attended: _____

I hereby give my permission to release my child's educational records to Menaul School.

Signature of Parent/Guardian: _____ Date: _____

Print Name of Parent/Guardian: _____

Please provide a copy of following items to the Menaul School Admission Office:

- Transcripts/report cards with instructor comments (if applicable) for:
Current School Year and the two previous years
- Standardized test scores
- Diagnostic evaluations
- Gifted evaluations (if applicable)

Mail or email records to:

Menaul School, Admission Department
301 Menaul Blvd. NE
Albuquerque, NM 87107
Phone: 505.341.7250 Fax: 1-505-341-7269
Email: Admission@MenaulSchool.com